

# Wake County Monthly Agency Administrators Meeting

August 2025



# Icebreaker!

Have your phone ready!



# Agenda

Announcements

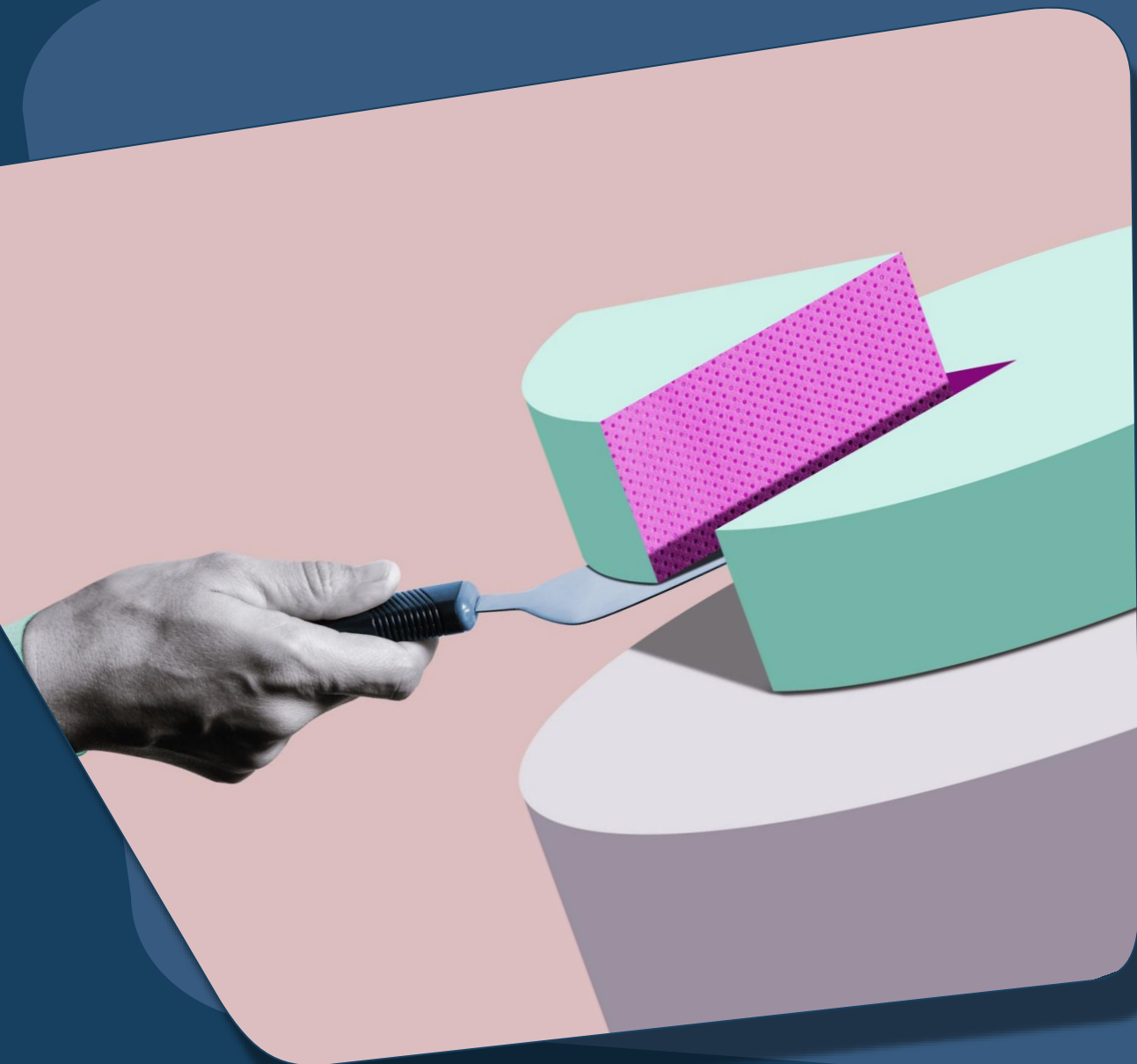
HUD Data Standards Update

Data Quality - Exit Destinations

Helpful Reports - [GNRL-409] Annual Assessment Overview

# Announcements





## HUD Data Standards

- Waiting on final guidance from HUD.
- Deadline is October 1st.
- Some fields may be retiring or changed.
- Have all staff register for the Data Standards Training in September to hear all the updates.



# Data Quality

## Exit Destinations



# Why is Exit and Destination Data Important?



Determines the effectiveness of your program and gaps in service



Documenting episodes of homelessness that can support clients through the Coordinated Entry process.



Directly impacts the goals of System Performance Measures and reporting.

# Wake County Exit Destination Data Quality

Last Quarter

3.12

Destination

Issue Count

1,788








Exit destination is critical in determining program effectiveness and identifying service gaps in the system.

- "Where will the client be staying after exiting from the program (that night)?"
- Homeless providers are empowered to use their best judgment and logic to fill data gaps due to unexpected program departures.

\*\*Conclusions must be based on **first-hand knowledge** or conversations with the client\*\*

## Exit Destination

Project Exit Date	06/14/2024	
Destination	Select 	
Determine the response value that best		

Project Exit Date	06/14/2024	
Destination	Rental by client, with ongoing housing subsidy 	
Rental Subsidy Type	Select 	

- The housing move-in date refers to the date a household will physically begin sleeping in their new permanent unit.
- If no move-in date is logged, the client will appear homeless in all reporting.
- If the move-in date is before the program start date or after the program end date, the move-in date cannot be accredited to the program.
- The move-in date should not overlap with other housed or sheltered dates.

## Housing Move-In Date

COMPLETE HOUSING MOVE-IN DATE WHEN CLIENT MOVES INTO A PERMANENT HOUSING UNIT

Housing Move-In Date

PRIOR LIVING SITUATION

Type of Residence

Length of Stay in Prior Living Situation

Approximate date this episode of homelessness started

Calendar view for April 2024:

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Housing Move in Date is captured for residential programs only!

# Exit Destinations

## Expected Move Out...

- For residential projects that expect a client to move out upon exit (Emergency Shelter, Transitional Housing, Safe Haven, project-based Permanent Supportive Housing), record where the client is expected to move immediately after leaving.

## Not Expected to Move Out...

- For projects where a client is not expected to relocate upon exit (Homelessness Prevention, Rapid Re-Housing, or Supportive Services projects), record where the client is expected to stay after they complete or stop participation in project activities. This may be the same place that they were staying during their project enrollment or prior to starting in the project.


# Exiting clients from a program

Identify where the client will be staying after being exited from your program (that night).

Enrollment data will auto-populate to the exit screen except the Exit Destination

The clients' Exit Destination must be entered at the time they are being exited from the program.

Data Not Collected, No Exit Interview Completed, and Other are considered “missing data” – avoid using when possible

Project Exit Date	09/07/2021	
Destination	Staying or living with friends, temporary tenure (e.g. room, apartment or h...	
DISABLING CONDITIONS AND BARRIERS		
Physical Disability	No	▼
Developmental Disability	No	▼
Chronic Health Condition	Yes	▼ Long Term Yes ▼
HIV - AIDS	No	▼
Mental Health Problem	No	▼
Substance Abuse Problem	No	▼
MONTHLY INCOME AND SOURCES		
Income from Any Source	Yes	▼
Earned Income	<input type="checkbox"/>	
Unemployment Insurance	<input type="checkbox"/>	

# Exit Destinations- Positive Outcomes



- Staying or living with family, permanent tenure
- Staying or living with friends, permanent tenure
- Moved from one HOPWA-funded project to HOPWA PH
- Rental by client, no ongoing housing subsidy
- Rental by client, with ongoing housing subsidy
- Owned by client, with ongoing housing subsidy
- Owned by client, no ongoing housing subsidy

## Exit Destination – Data Quality Issues

- No Exit Interview Completed
- Client Doesn't Know
- Client Prefers Not to Answer
- Data Not Collected





# Exit Destinations – Helpful Reports

[HUDX-227] Annual  
Performance Report [FY  
2024]

---> Report Library >

---> HUD Reports

## Q23c. Exit Destination

Program Applicability: All Projects

### Institutional Situations

### Temporary Situations

### Permanent Situations

### Other Situations

No Exit Interview completed	2,219	1,770	427	11	11
Other	146	122	19	5	0
Deceased	21	21	0	0	0
Client Doesn't Know/Prefers Not to Answer	13	6	6	1	0
Data Not Collected	737	694	37	1	5
<b>Subtotal</b>	<b>3,136</b>	<b>2,613</b>	<b>489</b>	<b>18</b>	<b>16</b>
<b>TOTAL</b>	<b>8,511</b>	<b>6,515</b>	<b>1,725</b>	<b>147</b>	<b>124</b>
Total persons exiting to positive housing destinations	2,347	1,342	926	75	4
Total persons exiting to destinations that excluded them from the calculation	55	42	0	13	0
Percentage of persons exiting to positive housing destinations	27.76%	20.73%	53.68%	55.97%	3.23%

# Annual Assessments



# [GNRL-409] Annual Assessment Overview

## Annual Assessments

- Required by HUD
- 30 Days Before or After the Anniversary Date
- For All Program Types



# Wake County HMIS Annual Assessment Data Quality

Last Quarter

## Annual Assessment Issues ⓘ

Completed Out of Range

356

Past Due

2,497

The count of annual assessment completion issues from the past 10 years for enrollments active during the Reporting Period.

Annual Assessment statuses from the past 10 years for enrollments active during the Reporting Period.

Annual Assessment Status	Enrollments
Assessment Window Opening in More Than 30 Days	6,375
Enrolled Less than 1 Year	3,243
Past Due	907
Completed	436
Due	280
Completed out of range	230
Assessment Window Opening in 30 Days or Less	218
No Targeted Annual Assessment	28
Project Start Date before HoH Start Date	10

# Examples of Annual Assessments

Enroll Program for client Test Test

Project Start Date

06/30/2024



Status Assessments (+)

06/29/2025

ANNUAL



# COMPLETED!

# Examples of Annual Assessments

Enrollment

History

Provide Services


Assessments


Forms

Enroll Program for client Skippy Derby

Project Start Date

08/01/2023

25

Status Assessments 

10/01/2024

ANNUAL



# OUT OF RANGE



# Examples of Annual Assessments

Enrollment

History

Provide Services


Assessments


Forms

Enroll Program for client Test Test

Project Start Date

06/15/2024



Status Assessments 

08/01/2025

ANNUAL



# OUT OF RANGE

# [GNRL-409] Annual Assessment Overview

## Annual Assessment Overview

Wake County CoC

Multiple Programs

Multiple Statuses

Date Range: 01/01/2015 thru 08/22/2025

ICASA Center

### Annual Assessment Overview

Annual Assessment Status	Completed	Completed Out of Range	Past Due	Due	Assessment Window Opening in 30 Days	Not Due	Enrolled Less than 1 Year	Data Issue	Exited Before HoH's 1st Anniversary
# of Assessments	0	0	5	0	0	5	0	0	0

### Client Detail

Unique ID	Client Name	Relationship to HoH	Start Date	Exit Date	LOS	Expected Annual Assessment Count	Completed Annual Assessment Count	Last Annual Assessment Date	Last Annual Assessment Status	Next Annual Assessment Due	Next Annual Assessment Status	Assigned Staff	More Info
4FA53CD68	King, Burger	Self	07/12/2022	-	1,138	3	0	-	Past Due	07/12/2026	Not Due	W. Bussey* G. Scott* E. Doll	More Info
A78645709	Holmes, Sherlock	Self	01/06/2023	-	960	2	0	-	Past Due	01/06/2026	Not Due	D. Gore*	More Info
D66746E70	Client, Bitfocus	Self	07/22/2025	-	32	0	0	-	-	07/22/2026	Not Due	R. Abadajos	More Info
5C450680D	Test, Wake	Self	08/18/2025	-	5	0	0	-	-	08/18/2026	Not Due	R. Abadajos	More Info
4FD244E05	Wake, Baby	Head of household's child	08/18/2025	-	5	0	0	-	-	08/18/2026	Not Due	R. Abadajos	More Info

Number of Persons: 5

# [GNRL-409] Annual Assessment Overview

Completed	Completed Out of Range	Past Due	Due	Assessment Window Opening in 30 Days	Not Due	Enrolled Less than 1 Year	Data Issue	Exited before HoH's 1st anniversary
Completed within the expected timeline (+/- 30 days from anniversary date)	Completed outside of the expected timeline (+ 31 days from the anniversary date)	No relevant completed assessment compared to the anniversary date.	Assessment Due Date is within +/- 30 Days from the anniversary date.	Assessment Due Date is 31-60 Days Away from the anniversary date.	Assessment Due Date is 61+ Days Away from the anniversary date.	Client was exited prior to 365 Days from the anniversary date.	Annual Assessment Dates cannot be inferred due to no HoH or other data issues.	Client exited in Report Date Range before HoH's 1st anniversary date.

# Questions?



# For Support:

Bitfocus Help Desk Support:

Email: [support@bitfocus.com](mailto:support@bitfocus.com)

Phone: 800.594.9854 x1

Bitfocus Community Administrators

Email: [wake-admin@bitfocus.com](mailto:wake-admin@bitfocus.com)



# Wake County Events

Wake County – Clarity HMIS Office  
Hours

Every 3<sup>rd</sup> Tuesday @ 11a EST

HUD Data Standards

Tuesday 09/23 @ 10 EST

